

Privacy, Security, Copyright and Permission to Link Statement

Privacy

If you visit our site to read or download information, such as witness lists, testimony, or press releases we collect and store only the following information:

- The name of the domain that you use to access the Internet (for example, aol.com, if you are connecting from an America Online account).

- The date and time you access our site.

- The Internet address of the web site from which you linked directly to our site or the Internet address of the computer used to link to our site.

This information is used for Site Management purposes. This government computer system uses software programs to create summary statistics using this information. These statistics are used for such purposes as assessing the number of visitors to the different sections of our site and to help us make our site more useful to visitors.

NOTE: We will not obtain personally-identifying information about you when you visit our site, unless you choose to provide such information.

If you send an E-mail message or complete a web form which contains personal information, we collect and store the following information:

- Any personally-identifying information which you choose to provide. For example your mailing address, in an electronic mail message or web form requesting information or commenting on current legislative issues. Information collected in this manner is used solely for information and, in some cases, to respond to you.

If you ask us for assistance or provide information to the Committee to assist us in our investigations or oversight, we will respect your privacy.

Committee records will be stored at the National Archives and Records Administration as required by Rule 7 (link opens in a new browser window) of the House of Representatives. Records affecting an individual's privacy (such as a whistleblower) can be sealed for 50 years; other records can be sealed for 30 years.

Security

For site security purposes, this Government computer system employs software programs to monitor network traffic. Anyone using this system consents to the monitoring of their use by system or security personnel.

Unauthorized use, tampering with or modification of this system -- or its supporting hardware or software -- may violate federal or other statutes and may subject the violator to criminal and civil penalties. In the event of unauthorized intrusion, all relevant information regarding possible violation of law may be provided to law enforcement officials.

Copyright Information

The Committee on House Administration has created and maintains this web site (<http://www.house.gov/cha>) at taxpayer expense. Unless otherwise noted, all the information provided is in the public domain. Information from this web site should be cited in the same way as it would be from a paper publication. A link can also be added if desired.

For additional information on how to cite on-line sources, see the Modern Language Association guidelines, with examples, for citing World Wide Web sources at: <http://www.mla.org/> (link opens in a new browser window).

Permission to Link

You are welcome to create or provide links to this web site: <http://www.house.gov/cha>. We would appreciate it if you would identify the Committee by its proper name. It should be: Committee on House Administration, U.S. House of Representatives, 109th Congress.

(For your information, each Congress is elected to serve a two year term divided into First and Second Sessions. The 108th Congress is from January 3, 2003 through January 2, 2005. The First Session is 2003; the Second Session is in 2004.)

Links to Other Sites

We provide many links to other federal and private web sites. Once you link to another site, you are subject to the privacy policy of the new site.